

**\*\* Recommended Browsers: Google Chrome and Firefox \*\***

**Creating an Account or Logging into an Account**

1. Go to the [SmartSimple home](#) page and click 'Register Here' to create an account.
  - a. If you are a past applicant and/or already have an account created, click 'Forgot Password' and a temporary password will be emailed to you.
  - b. If you have any questions, please contact Becca at [Rebecca.Koopman@HarringtonDiscovery.org](mailto:Rebecca.Koopman@HarringtonDiscovery.org).

The screenshot shows the website for The Harrington Project for Discovery & Development, featuring the Harrington Discovery Institute logo and a navigation menu. The main content area is divided into two columns. The left column contains the institute's name and a paragraph describing its mission to accelerate breakthrough discoveries. The right column contains a 'Login' section with a 'Register Here' link, email and password input fields, a 'Login' button, and links for 'Forgot Password?' and 'Browser Compatibility'. Red arrows point to the 'Register Here' link and the 'Forgot Password?' link. The footer includes contact information and the institute's mission statement.

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**THE HARRINGTON PROJECT**  
FOR DISCOVERY & DEVELOPMENT

**Harrington Discovery Institute**  
University Hospitals | Cleveland, Ohio

**Harrington Discovery Institute**

Harrington Discovery Institute strives to accelerate breakthrough discoveries into new medicines. The Harrington Discovery Institute at University Hospitals in Cleveland, Ohio—part of The Harrington Project for Discovery & Development—is dedicated to advancing new treatments in all areas of unmet therapeutic need. Our programs are designed to support and encourage bright, innovative MD and PhD researchers who want to help expand and improve the range of medications available to patients.

**Login**

New to this site? [Register Here](#)

Email:

Password:

[Login](#)

[Forgot Password?](#)

[Browser Compatibility](#)

**Contact Us**

11407 Euclid Ave, 2nd Floor  
Cleveland, OH 44106  
[HDIQuestions@HarringtonDiscovery.org](mailto:HDIQuestions@HarringtonDiscovery.org)

**Our Mission**

*To advance discoveries by physician-scientists, and all scientists in areas of unmet therapeutic need, into medicines for the benefit of society.*

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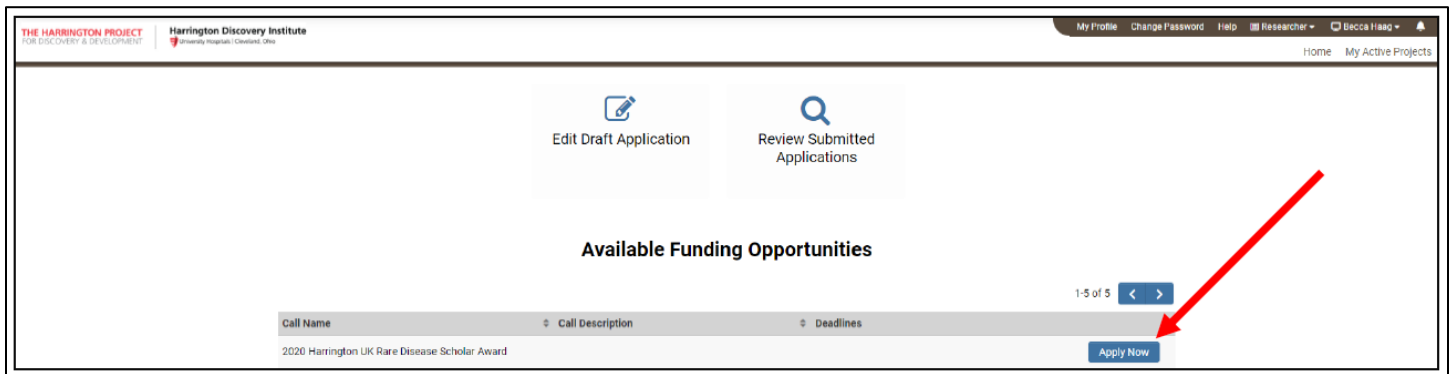
2. If you need to create an account, complete the fields on the 'Register Here' page.
3. Click the 'Submit' button at the bottom of the page.

The screenshot shows a registration form titled "Organization and Applicant Information". At the top left is the logo for "THE HARRINGTON PROJECT FOR DISCOVERY & DEVELOPMENT". At the top right is the logo for "Harrington Discovery Institute University Hospitals | Cleveland, Ohio". Below the title is a grey informational box with an information icon and text: "Please find your organization name by typing a keyword into the Organization Name field. If you're unable to find your organization, click here to register. If you are a returning user, click here to login." Below this are several required fields: "\* Organization Name" (text input), "\* Salutation" (dropdown menu with "Sir" selected), "\* First Name" (text input), "\* Last Name" (text input), "\* Email" (text input), and "\* Professional Title" (text input). At the bottom center, a blue "Submit" button is highlighted with a red rectangular border.

4. Once you submit your registration, you can then log into the SmartSimple home page (Step 1).

## Completing a Full Application

1. Once logged in, your screen should look similar to the below.
  - a. Click the '**Apply Now**' button for the 2024 Oxford-Harrington Rare Disease Scholar Award.



2. The next screen will include eligibility questions.
  - a. Please answer the questions, then click the '**Continue**' button at the bottom of the page.

Are you a physician (MD or MD/PhD)?

Yes  
 No

Do you hold a faculty position at accredited academic medical centers, universities or research institutions?

Yes  
 No

Will you conduct your research within the United States or Canada?

Yes  
 No

Are you a resident or have a valid permit to work in the United States or Canada during the period of the grant?

Yes  
 No

Do you have a single PI who will be responsible for project oversight & financial management? The PI may engage collaborators, core labs, or commercial CROs to execute any fraction of the project.

Yes  
 No

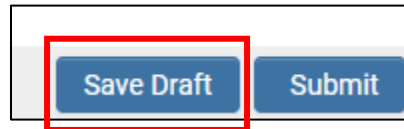
Is this a new proposal? Past recipients of HDI Scholar-Innovator awards may submit new and distinct proposals but may not seek additional support for previously funded projects.

Yes  
 No

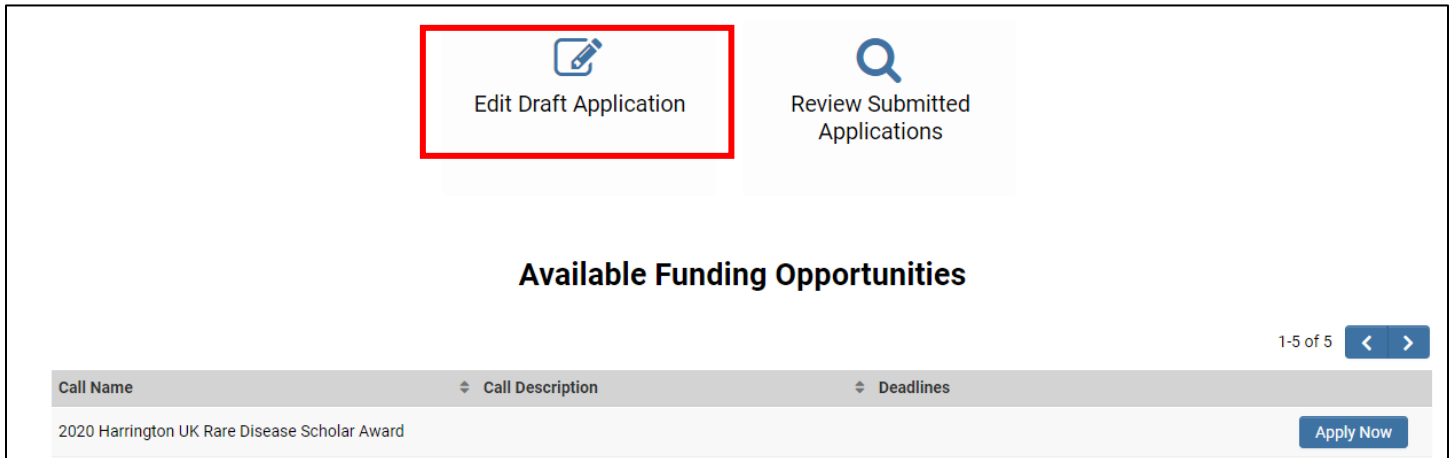
3. Once you complete the eligibility questions, you will be taken to the full application. In order to complete the full application, we recommend that you preview all of the tabs in advance, in order to understand the requirements and signatures needed for submission.
4. Each of the tabs – **Project Details**, **Team**, **Potential Impact**, **Resources**, **Commercialization** and **Support** – contain all of the fields for the full application to be completed.
5. Once all questions have been answered, click the '**Submit**' button at the bottom of the page.

## Save Draft and Edit Application

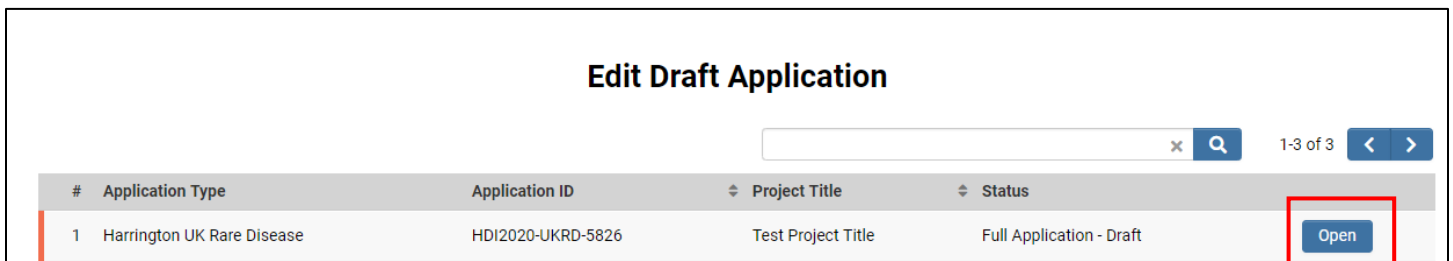
1. At any time, you can click 'Save Draft' at the bottom of the page and return to your full application at a later time.



2. When you log back into SmartSimple to return to your full application, click the 'Edit Draft Application' button at the top left, and see the items you have in 'Draft' status.



3. Click the 'Open' button to the right of the item to edit, complete and submit.



If you have any additional questions or concerns, please contact Becca Koopman, Harrington Discovery Institute Project Manager Associate of Programs.

Email: [Rebecca.Koopman@HarringtonDiscovery.org](mailto:Rebecca.Koopman@HarringtonDiscovery.org)